

We have a solution.



## EDUCATION

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Education's top priority is educating the students - no question. But what happens when the cost of administration begins to affect that priority? Document and content management solutions can help school districts better manage and connect the many facets of their community; students, parents, administrators, athletics. With a competent workflow solution in place, school districts can change the cost equation, improve efficiency and create a more secure, compliant system.

## Fiscally Responsible

Student records must be maintained and secure - *for 99 years!* This obligation increases upon each new entering class. How is your district managing these costs? For storage and maintenance? How would you reallocate those funds if you no longer had to pay for that storage? What about the staff time saved searching and retrieving documents?

## Compliance and Security

*Familiar with HIPPA...FERPA?*

A significant complexity of running a school district is the responsibility to be compliant within human resources, the use of state and grant funding, student records and more. That compliance can be compromised when student or employee records go missing or staff doesn't have time to manage processes. With a secure, reputable document and content management system those documents can be captured (scanned/mailed/faxed), stored and automatically routed for processing. Staff can be automatically reminded of certifications and credential renewals, or background checks.

With one platform your district has the features to address cost, staff efficiency, quality assurance and security of information.

Whether you have a small IT department or outsourced, Freedom Imaging Systems provides support 24/7/365 days of the year for their RICAR product.

*The question isn't can you afford a document management system, the question is can you afford not to have one.*